

## TERMS OF REFERENCE

<b>Unit</b>	<b>Education</b>
<b>Title</b>	<b>Sub-regional Study on Global Citizenship Education in Empowering Learners for Peaceful, Tolerant, Inclusive and Safe Societies</b>
<b>Type of Contract</b>	<b>Contract for Services</b>
<b>Contract Period</b>	<b>August – December 2022 (5 months)</b>

### I. BACKGROUND

While the world may be increasingly interconnected, human rights violations, inequality and poverty still threaten peace and sustainability. Global Citizenship Education (GCED) is UNESCO's response to these challenges. It works by empowering learners of all ages to understand that these are global, not local issues and to become active promoters of more peaceful, tolerant, inclusive, secure and sustainable societies.

GCED is a strategic area of UNESCO's Education Sector programme and builds on the work of Peace and Human Rights Education. It aims to instill in learners the values, attitudes and behaviors that support responsible global citizenship: creativity, innovation, and commitment to peace, human rights and sustainable development. Under the GCED umbrella, UNESCO has several special themes: Preventing violent extremism through education, Education about the Holocaust and genocide, Languages in education and the promotion of the rule of law through global citizenship education.

Education for non-violence and peace includes training, skills and information directed towards cultivating a culture of peace based on human rights principles. This education not only provides knowledge about a culture of peace, but also imparts the skills and attitudes necessary to defuse and recognize potential conflicts, and those needed to actively promote and establish a culture of peace and non-violence.

The learning objectives of peace education may include an understanding of the manifestations of violence, the development of capacities to respond constructively to that violence and specific knowledge of alternatives to violence. Two fundamental concepts of peace education are respect and skills. Respect refers to the development of respect for self and for others; skills refer to specific communication, cooperation and behavioral skills used in conflict situations.

UNESCO Jakarta will conduct Sub-regional Study on Global Citizenship Education in Empowering Learners for Peaceful, Tolerant, Inclusive and Safe Societies to accelerate achieving SDG 4. This is a key activity in implementing the Education's priority area of Education for Sustainable Development and Global Citizenship Education anchored within the frameworks of UNESCO's Medium-Term Strategy and global development plans to achieve SDG 4 for Quality Education of 2030 Agenda.

### II. OUTPUTS

The expected output from the assignment is sub-regional study on Global Citizenship Education in Empowering Learners for Peaceful, Tolerant, Inclusive and Safe Societies. The Contractor should submit the document to UNESCO in English.

### III. DUTIES AND RESPONSIBILITIES

Under the authority of the Director of UNESCO Jakarta and direct supervision of the Head of Education Unit, the Contractor shall carry out a study on the Global Citizenship Education in Empowering Learners for Peaceful, Tolerant, Inclusive and Secure Societies in the five

cluster countries: Brunei Darussalam, Indonesia, Malaysia, the Philippines and Timor-Leste. Specifically, the Contractor will be responsible for these following tasks and responsibilities:

1. Developing a desktop study report on Global Citizenship Education in Empowering Learners for Peaceful, Tolerant, Inclusive and Safe Societies in the five cluster countries. The tasks include:
  - 1.1 Develop a detailed work plan or research proposal to carry out the study, indicating specific methodology, research design, question, and instruments (questionnaires when necessary) and timeline to deliver the expected outputs.
  - 1.2 Develop the proposed Outline and Table of Content of the report covering, at least: Introduction and Background; Overview; State of Global Citizenship Education and Peace Education, Challenges; Conclusions and Recommendations and the outline of report.
  - 1.3 Collect data from the relevant stakeholders, particularly the Ministry of Education in the five cluster countries, if required in coordination with UNESCO Jakarta to facilitate efficient responses from the countries.
  - 1.4 Submit the draft of the study report to UNESCO Jakarta for review. The study report should be written in English with font type Calibri, font size 11 in a single space and minimum of 30 pages excluding cover, table of content, appendixes, and list of references
2. Plan a travel and present the finding of the study on the Sub-regional Forum on Education Transformation and Recovery organized by UNESCO tentatively on 27-29 September 2022 in Bali, Indonesia.
3. Ensure the copyrights of the photos, illustrations, and figures used in the study report had been secured from the copyright owners, and/or provide UNESCO Grant of Rights Form (Form AM 13-9), if necessary.
4. Regularly update UNESCO with the progress and notify UNESCO of any obstacles that may compromise the plan and the expected outputs.
5. Ensure the appropriate placement of the UNESCO logo in all documents as the deliverable under the contract period. It is not allowed to use the logo beyond the scope of the contract. The Contractor shall not advertise or otherwise make public that it is a Contractor with UNESCO, nor shall the Contractor, in any manner whatsoever, use the name, emblem or official seal of UNESCO, or any abbreviation of the name of UNESCO in connection with its business or otherwise.
6. Submit to UNESCO Jakarta for its approval by 25 November 2022: Final version of Sub-regional Study on Transforming Education System in Ensuring Learning and Skills to Support School-to-Work Transitions.

#### IV. INPUTS

UNESCO will provide the Contractor with additional information and facilitate communication with the related stakeholders required to enable the Contractor to carry out the assignment and deliver the outputs.

#### V. TIMETABLE AND DELIVERABLE

Contract period: 5 months.

UNESCO shall make the following payments to the Contractor for the services to be provided under the terms of this contract:

Payment	Upon Submission to and Approval by UNESCO of the Following	Latest Date for Submission*
1	Draft outline and table of content of the report	8/08/2022
2	Draft of the study report	1/09/2022
3	First final draft of the study report	1/10/2022
4	Second final draft of the study report after sub-regional forum on Education Transformation and Recovery	1/11/2022

5	Final version of Study Report on Global Citizenship Education in Empowering Learners for Peaceful, Tolerant, Inclusive and Safe Societies and Meeting Report on the Sub-regional forum on Education Transformation and Recovery.	25/11/2022
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*\*Dates are subject to change, depends on the initial date of the contract.*

## VI. MINIMUM CONTENT OF PROPOSAL

Interested Institution shall send the proposal (in English) to UNESCO Office, Jakarta with the following elements:

1. Cover letter statement of interest and briefly elaborating the capacity of the Institution;
2. Complete Company profile;
3. Technical Proposal consisting of:
  - (i) Description on how each of the basic requirements in the TOR could be addressed and / or elaborated and may provide technical advice on options for UNESCO to consider including any other necessary features to conduct the study,
  - (ii) an approach and methodology for the assignment to reflect a feasible and sound methodology and show how quality control, prompt delivery of services and internal technical and quality assurance review mechanism for the works will be achieved
  - (iii) A work plan with specific treatment of key deliverables and priorities to indicate the necessary timeframe for the completion of the deliverables
  - (iv) Comments on the Terms of Reference if any (in brief)
  - (v) Short CVs of personnel involved.
4. Financial proposal for the work as described in the Term of Reference (ToR).

## VII. INSTITUTION REQUIREMENTS

- A minimum of five to seven years of relevant professional experience, with at least two years of experience in planning and developing education programmes
- Excellent knowledge and experience in researching with a preference in education policies, Peace Education, and Global Citizenship Education
- Good knowledge of the UN Sustainable Development Goals and 2030 Agenda, particularly SDG4.
- Good knowledge of the Education 2030 Framework for Action is desirable.

The Institution should note:

- a) UNESCO liability for the bank charge is limited to the charge levied by its bank only and does not extend to the bank correspondence charges payable at the payee's end;
- b) Taxes levied by national authorities on money paid to contractors by UNESCO are not reimbursable by the organization.
- c) UNESCO does not insure the contractor. It is, therefore, the responsibility of contractors to take out any insurance they may need against illness, accident, death, material damage, or other losses, which may or may not be imputable to the execution of their contract;
- d) Payment will be processed upon approval of the agreed deliverable(s) together with a payment claim/invoice.

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## Reference:

<https://unesdoc.unesco.org/ark:/48223/pf0000160787>

<https://www.gcedclearinghouse.org/resources/unescos-work-education-peace-and-non-violence-building-peace-through-education>